Staff Telework Options

Many sickle cell disease community based organizations are working remotely as a response to COVID-19. Staff may not have access to the same files and databases at home. Below are suggestions from SCDAA for activities to conduct from a home office.

Connect with clients

- Interact with clients via Facebook and email.
- Use Facebook Live and Zoom to host support groups, individual meetings, and workshops with clients and caretakers. Conversations like these can decrease social isolation.
- Share information from trusted sources like the [CDC](https://www.cdc.gov) and the [WHO](https://www.who.int). Clients may feel scared and anxious at this time. Facts can help people feel better.
- Have a supervisor securely send client names and phone numbers; connect with clients via phone calls (keep this information in a secure location and return to office when restrictions are lifted. Only send essential information, like name and phone number).
- Invite clients to participate in SCDAA's peer-to-peer mentoring program.
- Share SCDAA resource on COVID-19 and sickle cell disease.
Professional Development

- Attend next POWER ECHO session hosted by SCDAA. Sessions will be held on April 9 (community health worker session) and April 27 (community based organization session)
- Register for future sessions and watch previous sessions here: [https://sicklecelldisease.net/power-project/](https://sicklecelldisease.net/power-project/)
- Attend a teleECHO training on COVID-19 offered by the ECHO Institute every Wednesday from 3:30-4:30 MDT (English) and every Friday from 2:30-3:30 MDT (Spanish). Email CHWECHO@salud.unm.edu for more information

Prepare for partnerships & locate resources

- Create a resource list for clients impacted by the COVID-19 response. Possible resources could include unemployment benefits, food, school lunches, payment deferrals, and homeschooling activities
- Share resources for reducing social isolation and coping with the COVID-19 response
- Research potential community partners to reach out to after restrictions are lifted
- Make initial contacts with new partners via email, phone, and Zoom
- Call current partners and update them on organization's status and working arrangements
Update documents and enter data

- Review documents (fact sheets, brochures, hand-outs) to ensure information is up-to-date and correct phone numbers and contact names are listed
- Enter information from paper forms (event satisfaction surveys, etc.) into a spreadsheet or database